



Office Use Only

Date Received: _____

Lock Box Date: _____

Budget Date: _____

Booth #: _____

Exhibit Space Rental Agreement

Please complete all sections below in full, including official signature and date at the bottom of the page. If paying by credit card, you may fax rental agreements to Jason Hawthorne Petty at 703-342-5905 or, if paying by check, please mail rental agreements to **our new address** Jason Hawthorne Petty, NAMB 2006 Exhibitors, 7900 Westpark Drive, Suite T309, McLean, VA 22102.

Contact Information

Company: _____

Contact: _____

Address: _____

City: _____ State: _____

Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Booth Selection (please check size)

Type	Price
<input type="checkbox"/> 10x10 inline	\$1,850.00
<input type="checkbox"/> 10x10 corner	\$2,250.00
<input type="checkbox"/> 10x20 corner/inline	\$4,650.00
<input type="checkbox"/> 10x20 corner/corner	\$5,150.00
<input type="checkbox"/> 10x30 corner/inline	\$7,150.00
<input type="checkbox"/> 10x30 corner/corner	\$7,650.00
<input type="checkbox"/> 20x20 island	\$9,250.00
<input type="checkbox"/> 20x30 island	\$13,250.00
<input type="checkbox"/> 20x40 island	\$18,250.00
<input type="checkbox"/> 20x50 island	\$23,250.00
<input type="checkbox"/> 20x60 island	\$27,250.00
<input type="checkbox"/> 40x50 island	\$31,250.00

Booth Location (please list twelve choices)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Important Tips:

- Spread your booth choices throughout the exhibit hall...not everyone can be by the front door
- An **inline** booth is a booth that can only be approached from one side (such as booth #134).
- A **corner** booth is a booth that can only be approached from more than one side (such as booth #423).
- If you wish to buy a booth but don't see a "clear configuration" of the size you want, you can take small booths to create a bigger one. For example, a **10x20 corner/corner** booth can be created by taking 10' corner booths (such as #'s **242 and 244**), a **20x30** can be created by using booths **#901 and #1000-1004**.

Payment Information

Please reserve booth space at the NAMB 2006 Annual Convention for my company. I have enclosed a 50% deposit of \$ _____ to reserve my space. I understand and agree the **final payment will arrive at NAMB headquarters no later than March 3, 2006**. If payment is not received by said date, NAMB may cancel my booth reservation without notice. Any reservations completed after March 3, 2006 require payment in full.

- Check enclosed (Make checks payable to "NAMB")
- Charge my credit card (Visa, MasterCard or American Express)

Name on card: _____

Card #: _____

Exp. Date: _____/_____/_____

Signature: _____

Date: _____

Exhibition Policies

NAMB shall regard this document, upon receipt at NAMB headquarters, as a formal application on the part of the forwarding company to participate in the 2006 Annual Convention and Exposition in the capacity of Exhibitor. Further, the forwarding company agrees to accept any allocation of booth space as deemed appropriate by the NAMB Meetings Department in accordance with the booth selection process as stated in this Prospectus. All correspondence and inquiries originating from NAMB shall be directed to the individual listed on this form as the company contact. It is this individual that NAMB will designate as the official company representative through whom all correspondence will take place and who principally will be responsible for the prompt and complete payment of all fees due to NAMB.

A deposit of 50% of the booth cost must be received with contract in order for space to be reserved. Payment in full is required by March 3, 2006. If payment is not received by March 3, 2006, exhibitors may be reassigned or lose their assigned booth space and deposit. Exhibitors reserving space after March 3, 2006 must provide full payment. A waiting list is expected for this show. Exhibitors will not be able to set-up until the exhibit fees and any other delinquent payments to NAMB are paid in full.

Cancellation and Refund Policy

Notice of cancellation must be made in writing (no exceptions) and sent to Jason Hawthorne Petty in the Meetings Department at NAMB. For cancellations received by 5:00 p.m. EST, January 27, 2006, NAMB will refund 50% of the cost of the booth or 50% of the deposit already paid, whichever is less. After the signing of the Rental Agreement, a decrease in exhibit space is considered to be the equivalent of a cancellation. Exhibitors will be held responsible for the original terms of the agreement.

I hereby state that I have read and will comply with the terms and conditions regarding NAMB 2006 as set forth in the exhibitor Prospectus. I understand that terms and conditions will be strictly enforced.

Official Signature: _____

Date: _____